

Southern Maryland Regional Library Association, Inc.
Board of Trustees Meeting
February 27, 2024
Minutes

Mr. Crupi, the President of the Board, called the meeting of the Board of Trustees of the Southern Maryland Regional Library Association, Inc. to order at 4:05 p.m. This meeting was virtual via Zoom.

Members present: Mr. Crupi, Ms. Darby, Mr. Johnston, and Ms. Wells

Members absent: Ms. Vaira

Also present: Ms. Teagle, Ms. Phetteplace, Ms. Grant, Ms. Sarnoff of MSLA, Mr. Rinaldi, Quantum Financial Advisors

INTRODUCTION OF TAMAR SARNOFF

Ms. Sarnoff with the Maryland State Library Agency (MSLA) introduced herself.

APPROVAL OF MINUTES

Mr. Crupi asked for approval of the December 12, 2023, minutes. Ms. Wells made a motion to approve the minutes. Seconded by Ms. Darby. Motion carried.

CEO REPORT

Ms. Teagle reviewed the CEO report.

FINANCIAL REPORT

Ms. Teagle reviewed the financial report.

NEW BUSINESS

INVESTMENT UPDATE

Mr. Rinaldi gave an update on accomplishments with our investments for our 403(b) plans, and RHRA investments.

RECITE ME

Ms. Teagle discussed Recite Me, which is an accessibility tool. The board requested more information on this product.

COMMUNICO

Ms. Teagle discussed the Communico products we currently subscribe to. By entering a three-year contract, we could save approximately \$30,000 over the three-year term. Ms. Wells made a motion to approve a three-year contract with Communico. Seconded by Ms. Darby. Motion carried.

CORPORATE MEETING AGENDA

The corporate meeting is scheduled for April 9, 2024 at 10:00 a.m. Ms. Teagle reviewed the agenda. This will be a hybrid meeting with both in-person and online.

BOARD RETREAT AGENDA

Ms. Teagle reviewed the agenda for the board retreat.

DATE FOR APRIL BOARD MEETING

To be determined. A poll will be sent to board members.

BUDGET AMENDMENTS

Ms. Teagle notified the board that the \$15,000 dedicated for a staff member's pursuit of higher education to be reallocated for general staff development purposes.

RESIDENT AGENT RESOLUTION

Ms. Teagle discussed the need to update our resident agent to be designated as the CEO or a designee of the CEO. Motion made by Mr. Crupi to approve the resolution for the resident agent to be the CEO or a designee of the CEO. Seconded by Ms. Wells. Motion carried.

LEGISLATIVE UPDATE

Ms. Teagle provided an update on the legislative session.

UNFINISHED BUSINESS

SMRLA BYLAWS REVISION

The board reviewed the amended bylaws. Mr. Crupi made a motion to approve the amended bylaws as presented. Seconded by Ms. Darby. Motion carried.

ADJOURNMENT

Motion made by Mr. Johnston to adjourn the meeting at 5:59 p.m. Seconded by Ms. Wells. Motion carried.

The next regularly scheduled meeting of the Board of Trustees is **April 10, 2024 at 4:00p.m.**

Respectfully submitted,

Ashley Teagle